HAYS Working for your tomorrow

ANNUAL RENEWALS
2025 ROADMAP

Confirmation to Renew Requested

Hays will communicate with the BMW Group Hiring Managers, for all entities, to confirm their intention to renew the assignments for their current Temporary Workers / Agency Partners.

Sep '24

Confirmation to Renew Received

By Friday 27th September all Hiring Managers will confirm their intention to renew their Temporary Workers / Agency Partners, and Hays will communicate the processes for Schedule and PO confirmations. Hays will begin to confirm intentions to renew with Temporary Workers / Agency Partners

Sep'24

Schedules & POs Requested

Hays will begin to share schedules from September until no later than Friday 25th October (when all will be distributed by). Communications will be shared from Hays to Hiring Manager's on their entity specific processes to commence raising POs internally.

Oct '24

Schedules & POs Returned

The deadline to return signed schedules and POs is Friday 22nd November. The receipt of the signed schedules and POs triggers the placement renewal process in 3SS and ensures that Temporary Workers / Agency Partners can submit timesheets from January 2025.

Nov'24

Renewals processed in 3SS

From the beginning of October until no later than Friday 13th December, Hays will be processing the required system changes in 3SS to reflect the details of the renewal confirmation from Hiring Managers.

Dec '24

Systems Updated & Confirmations

Hays will communicate to both Hiring Managers and Temporary Workers / Agency Partners that the 3SS placements have been updated and the final steps in the annual renewal process

Dec '24

Assignment Confirmation Letters

Following the systems changes starting in October, the ACL creation process will be triggered, and Temporary Workers / Agency Partners will receive their formal confirmation of their renewal (ACL) by no later than Friday 20th December.

Dec '24