

JOB DESCRIPTION

JOB TITLE: PLANNING ASSOCIATE OR SENIOR PLANNING ASSOCIATE

COMPANY: McCARTHY AND STONE (RETIREMENT LIFESTYLES) LTD

DEPARTMENT: DEVELOPMENT

REPORTS TO: PRINCIPAL PLANNING ASSOCIATE

Main Purpose

To provide professional planning support and assistance to the Midlands Division in advising on site acquisition, the maximisation of development opportunities and the securing of planning permissions as efficiently as possible.

General Responsibilities

1. To prepare analysis of planning policies and other relevant criteria for feasibility studies for land purchase, including the attendance at local authority meetings, and to advise the division accordingly.
2. To liaise with land and development teams to devise and progress planning strategies so as to meet deadlines.
3. To assist the Regions in the preparation, submission and negotiation of projects for planning permission.
4. To advise on Section 106 Obligations, planning conditions, planning legislation and other matters affecting the divisions planning objectives.
5. To assist in the preparation of appeals.
6. To attend and give evidence at appeal hearings and inquiries as and when necessary.
7. To attend Planning Committee meetings; stakeholder consultation events; and other meetings as required, including the representation of McCarthy and Stone at HBF meetings and other external seminars/conferences.

Management/Supervisory Responsibilities

1. No direct management responsibilities but is required to give guidance to McCarthy and Stone divisional staff.
2. Responsible for instructing and managing external consultants, on specific issues/proposals as and when necessary.

Relationships

1. Working closely with the Divisional Development and Land teams.
2. Dealing with internal and external contacts at a high level including Main Board Directors, Senior Consultants etc.

Mental and visual demand

The work will be demanding and requires a high level of professionalism, tact and persuasiveness.

Conditions of Work (Physical and Social Conditions)

Office based with role split between the Kettering and Coventry offices, frequent visits to sites and local authorities will be required, across the Midlands and East Anglia, often involving work beyond normal office hours to attend meetings etc., times of which are often dictated by third parties, for which overtime payments will not normally be made.

Education and Qualifications

Town Planning related Degree or Diploma with membership of the Royal Town Planning Institute (MRTPI).

Experience

Substantial post qualification - Senior Officer level in a Local Authority.

Some private practice experience desirable.

Essential car user/allowance